

# MINUTES

## OF THE MEETING OF SUTTON PARISH COUNCIL HELD BY ONLINE CONFERENCE BY EMAIL on SATURDAY 19<sup>th</sup> DECEMBER 2020.

### 176 <sup>19/20</sup> To Record the Members taking part:

Councillor (Chairman) Mr C Tabor.

Parish Councillors: Mr N Andrews, Mr R Gaylor, Mr B Howat and Mrs B Loughborough.

Ward and Essex County Councillor None.

Members of the Public: None (no advertised requests to attend)!

The Parish Clerk: Mr B Summerfield.

### 177 <sup>19/20</sup> Apologies and reasons for absence:

As received by the Clerk in person via: email, letter and telephone:

The Council received and agreed:

### 178 <sup>19/20</sup> Declarations of Interests: on items on the Agenda.

i **To receive all declarations of interests:**

ii **The Chairman reminds Councillors to declare any further interests as they became evident to them, during the progress of the meeting.**

### 179 <sup>19/20</sup> Public Forum: (5 min per person only for a total of 15 minutes)

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i **Email from Ward/Essex Councillors:** None

ii **The Public:** None - (no requests)!

The public's potential involvement at the SPC email meetings, were advertised on the Website and the Parish Notice board.

### 180 <sup>19/20</sup> To Receive the Minutes of the Meeting of 24<sup>th</sup> October 2020:

The Minutes were circulated to Councillors and they were Resolved to be agreed.

Proposed by Councillors: Mr R Gaylor, seconded by Mr B Howat and agreed by all.

The Chairman Councillor Mr C Tabor as arranged, to duly sign the Minutes as a correct record.

### 181 <sup>19/20</sup> Matters Arising from the Minutes: (Not on the Agenda)

None.

### 182 <sup>19/20</sup> Working Party:

i To receive the SPC agreed Working Party recommendations (found under each following reference item), from the WP meeting held at Sutton Hall Farm on Saturday 12<sup>th</sup> December 2020.

ii The Risk Assessment for the above was recorded. (as circulated)

### 183 <sup>19/20</sup> Planning:

i The Working Party recommendations were received and agreed re:

i Planning application no. 17/00436/FUL, Re-consultation, Land at Smithers Chase, Southend on Sea, Essex, (Application for the Development of Southend United Football Club First Team Training Centre, Football Pitches, Match Day Parking, Flood Attenuation Measures, Car Parking, Access and Landscaping).]

ii **The Sutton Parish Council object to the above planning application based on:**

i The proposed First Team Training Centre is a 'New Build' in the Greenbelt and the SPC object specifically to an Office included within the Building.

ii The 'Four' proposed football pitches and the subsequent 'players noise' generated by their use. will not be acceptable to local residents as they already suffer from noise from:

i the use of the training pitches on 'Boots and Laces', Southend.

ii The proposed three sided Stadium will tunnel all match day supporters noise. directly towards all local residents to the North.

iii The proposed Stadium Match Day Parking has doubled the parking area previously objected too and no parking for Coaches has been taken into consideration.

iv No security calculations or details of the Gates and Fencing security of the parking area, outside of Match Days, has been shown. leaving it potentially open to invasion by undesirables.

v The Flood Attenuation Measures indicate a reduction in the pond size and the residents first hand knowledge of all local waterways, indicate a lack of proper water run-off calculations, by the F/B Club.

vi Detail of Access management on Match Days is not covered to the satisfaction of local residents in the Planning documents.

vii No accurate calculations on the management of footfall or traffic on Match Days and its effect on the Sutton Road and all other local feeder road, is shown or proven.

viii No calculations on the policing of traffic on Match Days.

ix The 'Match Day' effect on the Emergency Services and the Southend Fire Station based on Sutton Road and their ability to use all local feeder roads to attend local emergencies is not calculated.

### RE: 106:

IF this planning application is allowed then a 106 covering the following for the protection and comfort of all local residents is requested to Rochford District Council Planning Officers and Councillors:

i Landscaping to improve the visual outlook of all local Cottages/Houses blighted by this application

ii Landscaping to improve the Soundproofing of all local Cottages/Houses blighted by this application

iii Landscaping or other measures to improve the air quality of all local Cottages/Houses blighted by

- iv this application
- v Full proper security measures for the carpark outside Match Days.
- vi Proper Policing of all accesses/exits to all local properties on Match days.
- vii The proposed Sutton car parking area must only be available to match day visitors and **not available** for Boot Fairs, Antique and Collectible Fairs, Displays, Fun events, etc, etc or any other purpose at any other time
- viii Any future carpark lighting allowed, to be switched off beyond locally agreed times.
- ix The Club House building to be available for football training purposes only, with a total restriction on any office use, social use, licensed use, disco's, dances, weddings, funerals, or any other purpose, etc.
- ix The 106 to include all developer funding to improve the junctions at Sutton Road/Shopland Road, Sutton Road/Purdeys Industrial Estate and Southend Road/Sutton Road, Rochford.

iii The Working Party recommendations were received and agreed re:

- i **Planning application no. 17/00773/FULM** Hybrid planning application for part full and part outline consent for phased development of relocation of Southend United Football Club comprising, Full Application for erection of 21,000 seat football stadium, comprising east, west, south and north stands, basement excavation, changing rooms, ticket office, club shop, food drink concessions, cafe/restaurant, temporary stadium works including, erect end stand cladding, press seats and workroom, directors seating and box, scoreboard and floodlights, stadium parking, new vehicular access from Fossetts Way, pedestrian access from Sutton Road and related ancillary works, stadium north stand, to include 107 bed hotel, conference floorspace and two residential corners to stadium of 3-6 additional storeys, 182 units, erect fan plaza residential building of 72 units, 3-6 storeys, ground floor unit(s) (use classes A1/D1/D2), parking, landscaping, access, related ancillary works, erect two residential buildings Fossetts Way north 42 units and south 51 units of 4-5 storeys and 3-6 storeys, car parking access, landscaping and ancillary works, erect two soccer domes, changing facilities, classroom, players hostel accommodation, parking and landscaping, Outline Application (with all matters reserved except means of access) for demolition of existing training centre and club house, erect buildings ranging in height from 1-9 storeys to provide a total of up to 118,000sqms (GIA) of residential floorspace (up to 1,114 units), other commercial floorspace of up to 1,609 sqms (use classes A1/A2/A3/D1/D2/B1) and up to 280 sqms (community use - sui generis) car parking, servicing, landscaping, new public realm, access from Eastern Avenue related ancillary works | Part Of Fossetts Farm, Playing Fields, Jones Memorial Recreation Ground And SUFC Training Ground Eastern Avenue Southend-On-Sea Essex
- ii **The Sutton Parish Council objects to the above planning application based on:**
  - i The visual pollution and harm arising from the application for the residents of Sutton.
  - ii
    - i The increased noise pollution and harm arising from the application for the residents of Sutton.
    - ii The proposed three sided Stadium will tunnel all match day supporters noise, directly towards all local Sutton residents to the North.
  - iii The positioning of the two domes and their noise pollution and harm will directly effect the grieving families and the solemnity of the Southend Crematorium.
  - iv The positioning of the high-rise flats overlooking and looking down on the Southend Crematorium will directly bring visual pollution and harm effecting the solemnity of all grieving families and friends.
  - v The air pollution harm arising from the application for the residents of Sutton.
  - vi The potential flooding pollution and harm arising from the application for the residents of Sutton.
  - vii The transport pollution and harm arising from the application for the residents and businesses of Sutton and all surrounding parishes.
  - viii The 'Match Day' effect on the Emergency Services and the Southend Fire Station based on Sutton Road and their ability to use all local feeder roads to attend local emergencies.
  - ix **IF this planning application is allowed** then funding must be supplied by the developers covering the following for the protection and comfort of all local Sutton residents:
    - i Landscaping to improve the visual outlook of all local Cottages/Houses blighted by this application
    - ii The Soundproofing of all local Cottages/Houses blighted by this application
    - iii Measures to improve the air quality of all local Cottages/Houses blighted by this application
    - iv Full proper security measures for the carpark outside Match Days.
    - v Proper Policing of all accesses/exits to all local properties on Match days.
    - vi The proposed Sutton car parking area must only be available to match day visitors and **not available** for Boot Fairs, Antique and Collectible Fairs, Displays, Fun events, etc or any other purpose at any other time.
    - vii Any future carpark lighting allowed, to be switched off beyond locally agreed times.
    - viii The Club House building to be available for football training purposes only, with a total restriction on any office use, social use, licensed use, disco's, dances, weddings, funerals, or any other purpose, etc.
    - viii Infrastructure funding provided by the developer to improve the junctions at Sutton Road/Shopland Road, Sutton Road/Purdeys Industrial Estate and Southend Road/Sutton Road, Rochford.

## 184 <sup>19/20</sup> **Correspondence.**

- i An e/letter November 2020 from Essex and Herts Air Ambulance re: donation to the next Agenda.
- ii Letters/emails, Publications and Bundles: Making the Links, Fieldwork, Bus timetables, Essex Area Forum, etc.

## 185 <sup>19/20</sup> **Finance (The Draft Budget and Precept 2021-2022):** (as circulated)

- i The Draft Budget and Precept Demand on Rochford District Council for the financial year 2021-2022 supported by the Excel Nett estimated income and running costs 2020–2021 inclusive.
- ii
  - i The Working Party recommendations were received and agreed:
  - ii Resolved that the Precept demand for 2021-2022 on the Rochford District Council is £8,000-00.  
Proposed by Councillors: Mr R Gaylor, seconded by Mrs B Loughborough and agreed by all.
- iii The RDC Council Tax Base 21-22 for Band D is 52.0.

## **186** 19/20 Finance:

Councillor Mr R Gaylor declared a pecuniary interest in the item v as the provider of the wreath invoice and took no part in Finance.

- i i The SPC Financial Statements ending November 2020 were recorded (as circulated)
- ii The Barclays Bank statements x 2 were recorded (as circulated)
- iii Proposed by Councillors: Mr N Andrews, seconded by Mr B Howat and agreed by all.
- ii The Clerk reported: his successful gaining of the Certificate in Local Council Administration Award.  
The Council proposed a vote of thanks and congratulated the Clerk.
- iii The Clerk reported: General Power of Competence. (as circulated)  
The Working Party recommendations were received and agreed: the General Power of Competence will be discussed and enacted upon by the Council when the necessity or advantage arises.
- iv A payment to: HMRC re: 3<sup>rd</sup> Quarter PAYE-RTI @ £166-00 was recorded.
- v An Invoice November 2020 from Mr R. Gaylor re: Wreath £17-99 was recorded.
- vi The Working Party recommendations re: payment by CHAPS or BACS were received and it was agreed: the ability to enact BACS and CHAPS are within the Sutton PC Financial Regulations and will be utilised for one off demands as presented and agreed.
- vii The payment October 2020 to Mr Pitts re: Green maintenance 044A @ £110-00 was recorded.
- viii The payment October 2020 to Mr Pitts re: Green maintenance 050A @ £110-00 was recorded.
- ix The payment October 2020 to (B Summerfield re: Back pay @ £ 92-75 was recorded.
- x The D/D Invoices November 2020 to E-on re: streetlighting @ £162-18.
- xi The D/D Invoices November 2020 to 1&1 IONOS re: website @ £18-04.
- xii The Clerk's salary standing order payments for October/November 2020 @ £221-41/£221-41.
- xiii The Clerk reported re: a new contract (as circulated)
  - i The Working Party recommendations were received and agreed:
  - ii An HR working Party is formed to study the Clerk's new Contract consisting of Councillors: Mrs B Loughborough and Mr R Gaylor.
- xiv Resolved: all payments, Invoices, Internal Audit, financial statements, receipts, transfers and countersigned cheques.  
Proposed by Councillors: Mr N Andrews, seconded by Mr B Howat and agreed by all.

## **187** 19/20 Streetlighting.

- i Clerk's survey report: all OK!
- ii Councillors reports: P7 on Sutton Corner has overgrown tree branches obscuring the light.

## **188** 19/20 Highways:

Councillors reports: 40mph sign on Shopland Road adjacent to Temple View - Bridge ironwork at the Electricity Station, Shopland Road - Corner chevron sign at the Church Hall, Sutton Road – PROW sign at Templegate Cottages.

## **189** 19/20 Website:

- i The website is to be brought up to date with the inclusion of this meetings' information.
- ii To notify and record that the public's potential involvement at the SPC email meetings, are advertised on the Website and Parish Notice boards.
- iii A trial 'Sutton Parish Council 'Facebook' page' is in the process of being set up by the Clerk.

## **190** 19/20 Remembrance Sunday. (COVID-19 High Lockdown Rules applied)

- i Councillor Mr R Gaylor reported re: the laying of a wreath in memory of all lives lost in war, at the Sutton Village Sign memorial.
- ii Sutton Parish councillors thanked councillor Mr R Gaylor for his voluntary work in representing the Sutton Parish Council and all residents on Remembrance Day 2020.

## **191** 19/20 Signatures on all leading documents and cheques:

- i To record that all Resolved leading documents and the cheque book from the 24<sup>th</sup> October 2020 Sutton Parish Council email meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.
- ii Agreed: all Resolved leading documents and Cheques from this meeting, etc. are to be signed by the Chairman and a Councillor after the meeting, as organized by the Clerk.  
Proposed by Councillors: Mr R Gaylor, seconded by Mr B Howat and agreed by all.

## **192** 19/20 Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

Items: Clerk to investigate a Councillor request that all invoiced payments to be by BACS only.

## **193** 19/20 The next Sutton Parish Council Working Party to be held as advised!

Agreed: **6<sup>th</sup> FEBRUARY 2021?**

## **194** 19/20 The next Sutton Parish Council Meeting: to be held by 'email exchange' or as advised!

Agreed: **13<sup>th</sup> FEBRUARY 2021?**

There being no further business the Chairman closed the meeting at 11.30 pm.

