

**MINUTES**  
**OF THE SUTTON PARISH COUNCIL**  
**HELD AT BEAUCHAMPS, SHOPLAND ROAD, ROCHFORD, SS4 0QQ**  
**ON SATURDAY 8<sup>th</sup> JANUARY 2022.**

(Meeting conducted under the issued Coved-19 Risk Assessment Rules)

**68** 21-22 **To Record the Members and Public Present:**

10 am.

Councillor (Chairman) Mr C Tabor.

Parish Councillors: Mr R Gaylor and Mr B Howat.

Ward and Essex County Councillor Mr M Steptoe and Ward Councillor Mr Jim Gooding.

Members of the Public: None.

The Parish Clerk: Mr B Summerfield.

**69** 21-22 **Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

Councillors: Mr N Andrews and Mr R Cann.

ii Acceptance of the reason for absence: Agreed.

iii Ward Councillors: Mr A Williams (Council business).

**70** 21-22 **Declarations of Interests**

i **To receive all declarations of interests:** None.

ii **The Chairman reminds Councillors to declare any further interests as they became evident to them, during the progress of the meeting.**

**71** 21-22 **Public Forum:** (5 min per person only for a total of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i Essex Councillor Mr M Steptoe reported: The conversion of the St Mary's Church in LWR, to a Community Hall or other use is to be discussed at a public meeting – The Fossets training ground 17/00436/FUL planning updates are to be investigated and the RDC responses forwarded to the SPC in due course – the notified local road works will not be shutting all roads at the same time – Essex County budget increases may be + 2% for 22-23 – Sutton Ford pothole filled promptly – Cllr Steptoe is trying to get answers on the £1.5 million not used in the Essex NHS as local Surgeries need urgent funding.

ii Ward Councillor Mr Jim Gooding reported:

An appeal has been launched by the developers Bloor Homes re: the planning refusal for the Ashingdon Building project for some 600 houses and is to be heard on 26th January 2022 - the 'Food Share Scheme' is available to all Sutton residents – A suitable building to temporary house the Rochford Heritage Tapestry display was not presently available - Agreed a Barling Rochford Heritage Tapestry display flyer, will be placed on the website.

iii To receive statements/questions and Emailed statements/questions from Members of the Public: None.

iv To record that the public's potential involvement at the SPC meetings, were advertised on the Website and Parish Notice boards.

**72** 21-22 **To Receive the Minutes of the Meeting of 30<sup>th</sup> October 2021.**

The Minutes were Resolved agreed.

Proposed by Councillors: Mr R Gaylor, seconded by Mr B Howat and agreed by all.

The Chairman signed the Minutes as a true record.

**73** 21-22 **Matters Arising from the Minutes:** (Not on the Agenda)

Items: None.

**74** 21-22 **Planning:**

i i The Clerk's response to Southend Borough Council Application no: 21/02072/FUL Land at Fossetts Farm, East of Temple Farm Road, Southend on Sea (Erect Two Storey Building and Outbuildings to Form a Temporary Training Centre for a Period of Three Years with Access from Smithers Chase)

Sutton Parish Council object to the above application based on:

1 The Drawing 22780201-5TR-HGN-100-DR-D-01901 the visibility splay from Smithers Chase - does not appear to take into account that the Sutton Road just north of Smithers Chase, is 40 mph reducing to 30mph.

2 The extra amount of traffic entering Smithers Chase from Sutton Road especially coming from the South just off the Temple Farm roundabout.

3 Planning statement says the building will not be above the ridge height of Smithers Cottages. However the artists impressions show that not to be true. The view from Fossetts Way show it to be at least 1 storey above the fence line

4 The loss of privacy to the Sutton residents in Smithers Cottages.

5 Although only meant to be of a temporary nature building design completely out of place and will cause visual harm in a rural setting.

6 The increase in road traffic and congestion to all users on Sutton Road.

- 7 The Sutton Parish Council/Rochford District Council/Southend border maps show that the border runs along the south of the Smithers Chase from the Sutton Road.  
Therefore any planning application for vehicle use of Smithers Chase must be agreed and verified by Rochford District Council.
- ii The Clerks planning action on behalf of the Sutton Parish Council was ratified.  
Proposed by Councillors: Mr R Gaylor, seconded by Mr B Howat and agreed by all.
- iii Emailed advice from Rochford District Planners re: the above, showing that the boundary in red does not include the Rochford District and would not require a separate application for the RDC's consideration was recorded.
- iv i The RDC consultation updates on Application no. 17/00436/FUL: The Training grounds proposals to the side of the Templegate Cottages was placed on hold until Essex Councillor, Mr M Steptoe's planning questions to the RDC on the revised sections, have been responded too!  
ii The SPC will decided on its responses to the RDC updates, via email or extraordinary meeting.
- v Application no. 21/01294/FUL Ye Olde Shoulderstick, Barling Road, SS3 OND  
(First Floor Extension and Creation of First Floor Balcony (revised Application following 21/00536/FUL) – Sutton Parish Council has no objection.

## **75** 21-22 Correspondence.

- i The Rochford Heritage Tapestry display and a suitable building in Sutton was agreed - not available.  
Agreed a Rochford Heritage Tapestry display in Barling flyer, will be placed on the website.
- ii Letters/emails, Publications and Bundles: Making the Links, Fieldwork, Bus timetables, Essex Area Forum, etc.

## **76** 21-22 Finance:

- i i The SPC Financial and Barclays Statements ending November/December 2021 were recorded.  
ii The Barclays Bank statements to be agreed by Councillors: Mr B Howat, Mr R Gaylor and agreed by all..
- ii The Precept demand on Rochford District Council for 2022-2023 is £8,000-00 was recorded.
- iii An agreed donation to Essex and Herts Air Ambulance (Minute 59/i) @ £50-00 was recorded.
- iv An agreed donation to Scott's of Southend @ £300-00 re: towards a Defibrillator to be installed in their car park was recorded.  
Proposed by Councillors: Mr C Tabor, seconded by Mr R Gaylor and agreed by all.
- v An agreed payment to: HMRC re: PAYE-RTI 3<sup>rd</sup> Quarter payment @ £180-81 was recorded.
- vii An agreed payment to (B Summerfield/Amazon) re: 2 x Printer Toners @ £ 40-99 was recorded.
- vii An invoice November 21 from Mr R Pitts re: 076A Green maintenance (October) @ £110-00 was recorded.
- viii An invoice December 21 from Mr R Pitts re: 078A Green maintenance (November) @ £110-00 was recorded.
- ix The payment October 2021 to Cllr R Gaylor re: 1 x Medium Poppy Wreath RBL @ £ 17.99 was recorded.
- x The payment October 2021 to Mr Pitts 073A green maintenance for September 21 @ £110-00 was recorded.
- xi The D/D Invoices November/December 2021 from E.On @ £123-60 was recorded.
- xii The D/D Invoices November/December 2021 from 1&1 re: website @ £18-04 was recorded.
- xiii The Clerk's salary standing order payments for November/December @ £241-09 was recorded.
- xiv Resolved all payments, Invoices, Internal Audit, financial statements, receipts, transfers and countersigned cheques.  
Proposed by Councillors: Mr B Howat, seconded by Mr R Gaylor. and agreed by all.

## **77** 21-22 Streetlighting.

- i P4 and P5 U/S are with the contractor.
- ii Councillors reports: None.

## **78** 21-22 Highways:

- i The dangerous pothole outside (Gowlands) Sutton Ford Farm, Sutton Road (ref: 2755164) was temporarily repaired.
- ii Councillor reports: None.

## **79** 21-22 Remembrance Sunday 14<sup>th</sup> November 2021.

- Councillor reported a good turnout.  
Councillor Mr M Steptoe was thanked for laying the wreath from the RDC.

## **80** 21-22 Website:

- The website is to be brought up to date with the inclusion of this meetings' information.

## **81** 21-22 Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

- Items: Planning:

## **82** 21-22 The next Sutton Parish Council Meeting:

- to be held as agreed and further advised by the latest Government Covid 19 Announcement:  
**the next meeting date is agreed 'on hold' until 17/00436/FUL information is received:**

**Therefore either: 5<sup>th</sup>/12<sup>th</sup> MARCH 2022 at 10 am.**

There being no further business and with thanks for his hospitality, the Chairman closed the meeting at 10.53 am.